

## Gather Computer Information – Windows PC's

For Windows, take the following steps listed below. The variations noted in the process reflect subtle differences in various versions of Windows. If you have problems with this process, call the VIFamilies HelpDesk (319-360-4235).

1. Click on “**Start**” in menu bar
2. Click on “**Control Panel**” (May have to first open “**Settings**”)
3. Double-click on “**System**” (May have to first open “**Performance and Maintenance**”)
4. A “**Systems Properties**” box will open (see sample below). Information on the “**General**” tab should help you determine the following items. Note; not all information is always included for all systems.
  - a. Operating System name, version, and update status
  - b. Computer manufacturer and model
  - c. Processor type and speed
  - d. Amount of RAM

